

**STILLWATER COUNTY
COMMISSIONER MINUTES**

<p>Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).</p>
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**REGULAR MEETING
November 24, 2020**

PRESENT Commissioner Mark Crago, Chair, Commissioner Tyrel Hamilton, member, Shannon Fisher, Admin Assistant.

Others Present: Bill Pronovost, DES; Norma Brewer, Treasurer; Emily Schabacher, Stillwater County News.

PLEDGE Commissioner Crago opened the meeting with the Pledge of Allegiance.

MINUTES October 27, 2020. Commissioner Hamilton **MOVED** to approve the minutes. Commissioner Crago **SECONDED**. Motion passed unanimously.

CLAIMS 105977 through 106078 in the amount of \$187,732.28. Commissioner Hamilton **MOVED** to approve the claims. Commissioner Crago **SECONDED**. Motion passed unanimously.

RECOGNITION Norma Brewer for 20 years of service to Stillwater County – Commissioner Crago thanked Norma for all of her years of service and dedication to Stillwater County.

ANNOUNCEMENTS Commissioner Crago announced that Stillwater County now has 91 active COVID cases and the numbers are still on the rise. Commissioner Crago urged people to be aware of their surroundings during the upcoming holiday and to wash your hands and wear your masks. The vaccine will be available shortly and ready for the general population possibly by May.

REGULAR BUSINESS **DES**

A) Opening of Bids for PDM Update- Commissioner Crago asked Bill Pronovost to explain the PDM plan. Bill explained that the PDM is a pre disaster mitigation plan that needs to be updated every five years and is contracted out. This year there will be seven counties contracting together to save money so this will be an eight-county project. Three bids were received and the bids are as follows:

Tetrattech – Provided all the required documentation with a of fee proposal of varying rates of \$85-90 per hour.

IEM – Provided all the required documentation with a of fee proposal of varying rates of \$122-141 per hour.

Great West Engineering - – Provided all the required documentation with no fee proposal provided.

Commissioner Hamilton **MOVED** to take the RFP’s under advisement. Commissioner Crago **SECONDED**. Discussion – Commissioner Crago asked Bill if all eight counties will be making the decision of which firm to select for the PDM. Bill confirmed that all eight counties will be making the selection. Stephanie Ray asked who are the eight participating counties. Bill replied that the eight counties are Stillwater, Sweet Grass, Rosebud, Treasure, Musselshell, Treasure, Wheatland, Big Horn and Golden Valley. Motion passed unanimously

Airport

A) Extension of Non-Commercial Airport Ground Lease - Commissioner Hamilton

MOVED to approve the extension of the non-commercial airport ground lease.

Commissioner Crago **SECONDED**. Discussion – Commissioner Hamilton stated that the extension does not state a dollar amount or rate. It is a 20-year lease ending June 30, 2040. Commissioner Crago added that you can get the rates from City Hall or the planning office and they are currently set up with a dollar figure per square foot per hangar. There are also commercial and private rates. Motion passed unanimously.

Economic Development

A) RFP for On Call Architectural & Engineering Design Services. Commissioner Hamilton

MOVED to approve the RFP for on call architectural & engineering design services.

Commissioner Crago **SECONDED**. No discussion. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – None heard.

With no further comments hear the meeting was adjourned at 9:13 a.m.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder